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**AMIR HUSSAIN**

Designation: **Lecturer**

 Institute of Management Studies, University of Peshawar

**Education**

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| --- | --- | --- | --- | --- | --- | --- |
| **S.#** | **Certificate / Degree** | **Board / University** | **Year of Passing** | **Marks Obt.**  | **Total Marks** | **Grade / Div** |
| 1 | Matric (Science Group) | Peshawar Board | 1990-91 | 617 | 850 | First |
| 2 | F.Sc. (Pre-Eng.) | Peshawar Board | 1992-93 | 711 | 1100 | First |
| 3 | B.Sc. (Computer Sciences) | Peshawar University | 1994-95 | 248 | 550 | Second |
| 4 | MBA (Finance) | Peshawar University | 2000-2001 | 3.5 CGPA | 4.0 CGPA | First |
| 5 | MS Management Sciences | IM. Sciences | 2009-2010 | 3.35 CGPA | 4.0 CGPA | First |
| 6 | Ph.D. | Course Work completed and thesis in Progress |

**Professional Experience**

**Coordinator Finance IMS (2009 – to date)**

* Prepare annual budget for the institute.
* Annual audit of the institute.
* Funds raising schemes for the institute.
* Institute’s fund management.
* Annual financial reporting for the institute.

**Coordinator MBA (January 2009 – March 2014)**

Promote and strengthen academic and research process of knowledge creation at the institute. Being a coordinator I supervised and managed University-Industry Linkages and Knowledge Exchange Programs.

* Acted as a liaison between the institute’s training /research community and its supporters and stakeholders
* A focused person in the implementation of training / research strategy initiated by the HEC and the FDA 2010-2011.
* Supporting the institute’s strategic research directions
* Increasing and diversifying external research funding
* Manage and enhance the research activities at the institute

**Coordinator Examination (2004-2006)**

* Worked as coordinator examination from 2004 to 2006 at the Institute of Management Studies, University of Peshawar.
* Responsibilities and duties, being a coordinator examination, were the arrangement of examination and declaration of annual results for under and post graduate level students.

**Evaluator for NBEAC, Higher Education Commission since 2011.**

Evaluator / member National Business Education Accreditation Council (NBEAC), Higher Education Commission, Islamabad since 2011.

**Trainings / workshops / seminars participated**

* The extensive three training program on Data Analysis & Research Proposal Writing organized / sponsored by Higher Education Commission learning Innovation Division (Islamabad).
* Four days training program on NBEAC Evaluators Training, organized by Higher Education Commission NBEAC Islamabad.
* Two days’ workshop on Financial Modeling Techniques, organized by Quaid-e-Azam College of Commence, University of Peshawar
* Five days extensive training program organized by Area Study Centre, University of Peshawar on Research Topic Selection and Evaluation.
* In Service Training Program (Session 2013-14) organized by Staff Training Institute, University of Peshawar.

**Administrative Role Experience**

Office Manager cum Lecture, Institute of Management Studies.

* Teaching Finance / Accounting related courses to undergraduate & graduate programs.
* Supervising individual and group student projects.
* Supervised extra-curricular activities including study counseling, educational visits to industry, and establishment of Management club for the promotion of management / finance activities among the students.
* Organizing lectures for various courses
* Arranging teachers for courses
* Managing the timetables and classes
* Reporting on the overall progress of the program
* Ensuring that all processes are in line with university regulations
* Management, supervision and directing all Information resources of the Institute.
* Proposing the top management in implementing the technology infrastructure in a cost-effective way
* Define, update and implement the Management strategy at the Institute
* Coordinate / assist to established two state of the art computer labs and seminar library at the institute.
* Member, Coordinator’s Committee

The coordinator’s committee is responsible for providing advice and guidance on all issues governing the Institute. The committee is advisory to the Director and has purview over all strategies, policies, directions, issues, and priorities at all levels and across the Institute, including research, academic, and administrative infrastructure

* Member, Semester Committee

The semester committee resolves issues and cases relating to student exams and unfair means, drop outs, short of attendance, and semester freeze as per university rules and regulations.

* Member, Finance Committee

The Finance committee is responsible for the implementation, monitoring and evaluation of various building infrastructure and IT related projects at institute. The SOPs of finance committee includes providing assistance to projects when and if required, resolving issues related to project scope changes, resolving conflict and disputes etc.

* Member, Institute’s Research & Development Division (R&DD) Committee

Institute’s R&DD committee evaluates research proposals for post graduate and under graduate students. It also is responsible for the approval of thesis before the award of degrees.

**International Conferences attended**

* India (February – March 2007)

In 2007 Peshawar University Teachers Association (PUTA) arranged a study trip to India in order to exchange and promote academics as well as culture linkage program among the universities. We were invited and hosted by Nehru University New Delhi.

* Thailand ( December, 2011)

I visited Thailand to present research paper at international conference organized by Bangkok University. Travels grant was funded by the Higher Education Commission, Islamabad.

* United Kingdom, UK (November 2012)

To present my research paper at “The Global Conference on Innovation in Management”, organized by University of East London from November 21-24, 2012. Travels grant was funded by Higher Education Commission, Islamabad.

* INSPIRE International Conference Dubai 2014

My research paper was accepted for presentation in an international conference held in UAE from February 06 – 10, 2014 arranged by INSPIRE in collaboration with British Council, Institute of Management Sciences Peshawar and HEC. I am amongst the top twenty presenters who are being selected through a rigorous selection process for an award by the conference sponsors that include an air ticket and stay.

* United State America ( April – June 2014)

Attend faculty training at University of Kentucky, USA. The course was arranged and sponsored by State Department USA under University Partnership Program for KP Universities.

**Research Papers**

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| --- | --- | --- | --- | --- |
| **S #** | **Title of Research Paper** | **Name of Journal**  | **Date of publication**  | **Principal or co-author**  |
| 1 | Impact of Inflation and Interest on Stock Returns | The Journal of Humanities and Social Sciences, University of Peshawar | 2011 | Principal |
| 2 | Testing of CAPM in an Emerging Economy: A Case Study of Pakistan | Business & Economic Review: A Research Journal of Institute of Management Sciences. | 2011 | Principal |
| 3 | Effect of Alcohol Sales Restriction on DUI Related Conviction: A Case Study of Kentucky.  | Business & Economic Review: A Research Journal of Institute of Management Sciences. | 2011 | Co-author |
| 4 | Corporate Ownership Firm Financing Choices and Firm Value Evidenced from Emerging Markets, Pakistan | Asian Journal of Business and Management Sciences.ISSN: 2047-2528. Vol. 2 No. 3. | 2012 | Co-author |
| 5 | Cost Push v/s Demand Pull Inflation: Evidence from Emerging Economy, Pakistan | The Journal of Humanities and Social Sciences, University of Peshawar | 2013 | Principal |
| 6 | Impact of Oil Prices Increase on Inflation in Pakistan  | PUTAJ | 2013 | Principal |
| 7 | How Public Administration Theory and Practice have Contributed to Totalitarian Tendencies?  | Journal of Law and Society  | 2013-14 | Co-author |
| 8 | The Role of Islamic Microfinance and its Growth Prospects: A Case Study of AKHUWAT | Journal of Law and Society  | 2013-14 | Co-author |